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DECEMBER 2013

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### MERRY CHRISTMAS FROM MATTHEW & DAVID

What a year! There has been a phenomenal amount of work performed by so many talented and passionate CBD staff this year. Amongst other things this year, we have had a successful ASQA audit, the commencement of Cert IV and Diploma courses being issued under the CBD College banner and the addition to scope of four new first aid courses, three of which have now been rolled out across the country (very successfully too!).

On average, CBD College enrolls 1000 to 1200 students every week and the student feedback on the whole is exceptional. We are the leading First Aid course provider in Australia and we have also been the leading Barista training organisation for almost a decade now. Two people that have helped build those businesses have been Vivien Dorko and Mark Diamond and we would like to thank them for their tireless work and extreme commitment to CBD College. We wish them all the very best as they depart Sydney to pursue new challenges.

We look forward to the rest of you bringing your passion, talent and exceptional knowledge and skill back next year for what will be an exciting 2014.

David, Matthew Bob and Melva would like to take this opportunity to wish you and your families a safe and Merry Christmas. Thank you all for your hard work and dedication to your work.



## E noho rà from Mark Diamond

E noho rà means goodbye. The 20<sup>th</sup> of December was my last day with CBD College. It has truly been a privilege to have worked for CBD. Thank you for being so welcoming and accommodating when I visited the different locations. My family and I are heading back home to NZ. Our daughter starts high school next year and after 5 years away it is time for us to be back with family. Thank you all for being part of a very special chapter in my life and a big thank you to the Gee family for supporting me from Day 1. I wish you and your families a very Merry Christmas and best wishes for 2014.

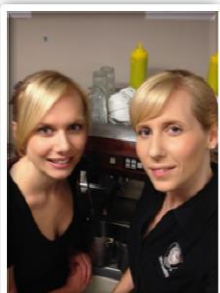
## Barista Basics

2013 saw the introduction of a new assessment process to ensure we remain compliant. This meant the teams in Sydney, Melbourne and Brisbane have had to refine their delivery.



**Catherine West & Nicola James - Melbourne**

It is a credit to all Barista staff that they have managed this transition so well while still retaining their entertaining and informative delivery.



**Danielle & Aimee Nesbitt – Brisbane**

This is reinforced often by the student feedback we receive nationally. Students leave the classes enthused and enlightened by the enjoyable experience.

The effortless way CBD trainers and assistants create coffee art is really something to see.



**John Wilson – Sydney**



**Examples of Coffee Art**

## First Aid

It has been a big year for First Aid. CBD had been issuing 'Statement of Attainments' for CPR and First Aid under an auspice arrangement with ABC Licence Training Pty Ltd until October of this year. Since then we have issued our own units of competency and there have been new units of competency and a completely different delivery and assessment model that we have had to adopt. Juan Fernandez rolled out the new course nationally to rave reviews and student feedback from both new and repeat students is simply outstanding.



**Juan Fernandez - Sydney**

There is one thing that all of our First Aid trainers share and that is an undeniable

passion to ensure students are equipped with sound CPR and First Aid knowledge and skills. You can attend any CBD First Aid class nationally to witness the passion. Also - Welcome to our new First Aid trainer in Perth – Vanessa Fisher, welcome Vanessa ©



**Kim Savage - Perth**

## TAE

2014 is going to be a big year for TAE. The course will change from 7 Core Units and 3 electives to 8 Core and 2 Electives. The new core unit is TAELN411 – Address adult language, literacy and numeracy skills. This unit supersedes and is equivalent to TAELN401A Address adult language, literacy and numeracy skills which to date has been an elective.



**Kylie Morellini - Perth**

How CBD will incorporate this new unit is currently under development. At this stage it is important to note that all TAE trainers must hold the new UoC before June 2014 (or before CBD commences delivery of it) and all other vocational trainers by June 2015.



**Chi Man Lau - Sydney**

## WHS

WHS had a big year in 2013. The transition from OHS to WHS has been a major undertaking. There was the development and implementation of the new CIV and Diploma WHS courses and there was the added requirement for transitioning skills gaps tools from OHS to WHS to be created. Ian Freeman – (course developer and trainer based in Melbourne) has done a fantastic job.



**Ian Freeman - Melbourne**

CBD is fortunate that we have expert OHS / WHS industry knowledge nationally. Steve Barrett, Ian Flynn, Shane Hughes (Sydney) and Colin Martin (Perth). Ian finished the year back in development mode, this time using a different mode of communication – online tutorials for students. This is a new initiative for CBD and will be introduced in 2014.



**Steve Barrett - Sydney**

## ADMINISTRATION & IT

Administration and IT (Allen He) deserve a special mention. They deal with 1,000 – 1,200 enrolments each week, students and staff requiring information or resources asap, numerous email accounts to monitor, walk in enquiries, phone enquiries and course bookings along with the newly adopted (and extremely effective) live chat.

2013 has also seen CBD transition from TAFE Western and ABC Licence Training to CBD issuance with new procedures to adopt and implement. A big year for administration and IT in our Sydney and Perth locations and on behalf of the Management team at CBD and all staff nationally, 'THANK YOU' your work is really appreciated!



Sydney – (From Left): JiaQi Yu, Maria Almonte, Vivien Dorko, Wai Han Sai, Kelly Pitt, Allen He.  
Absent -Dirce Everett



Perth – (Left) Marguerita Almeida  
Absent – Ben Macmillan & Emily Komiyaama

## APP CORNER

With the increasing use of smartphones, iPad and similar the world has suddenly become flat with the ability to find instant information and share data / images etc instantly. Here are a few apps used by staff which you may be interested in.

### SAFETY NEWS

- Receive all the latest workplace safety news on your iPhone.
- Add or edit your own RSS feeds.
- Automatically refresh news stories

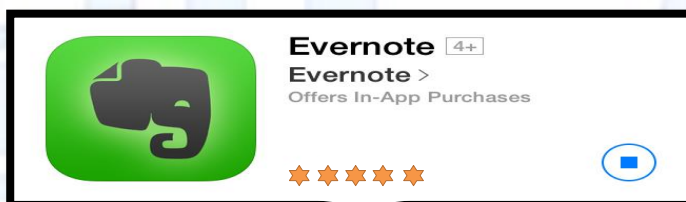


### EVERNOTE

Evernote can be used in so many ways and the ability to sync all of your information between devices is invaluable

Check out the link -

<https://evernote.com/evernote/>

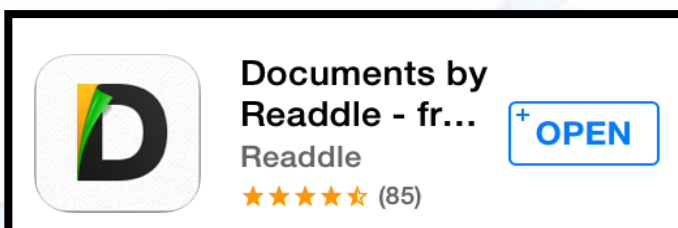


### DOCUMENTS

- Fast Document Viewer
- Media Player
- Powerful File Manager

Check out the link -

[Documents by Readdle](#)



The Innovation & Business Skills Australia (IBSA) You Tube Channel has some interesting videos. Currently there are videos on the TAE review and understanding Foundation Skills

<http://www.youtube.com/user/IBSAchannel/videos>

# Well Done Emily!

**Emily Komiyama** our part time administration assistant in Perth has been making a name for herself in Hollywood. Emily is a film school graduate and aspiring screenwriter.

She may have her name in lights and will be walking the red carpet in the future. Watch this space.

Her most recent achievements are for her short screenplay "Oh, Brother"

## **NYC Picturestart Film Festival – New York**

- Best Short Screenplay - Official Finalist

## **Pollygrind International Film Festival – Las Vegas**

- Best Short Screenplay – 1st Place

## **World Series of Screenwriting – Hollywood, California**

- Best Short Screenplay – Official Finalist

## **Nevada International Film Festival – Nevada, Las Vegas**

- Best Short Screenplay – 3rd Place

## **Pollygrind International Film Festival – Las Vegas**

- Best Short Screenplay – 1st Place

## **Nevada International Film Festival – Nevada, Las Vegas**

- Best Short Screenplay – 3rd Place

## **Current Comps**

## **NYC Picturestart Film Festival – New York**

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## **STAFF PROFILE**

### **AIMEE NESBITT**

### **BARISTA TRAINER - BRISBANE**

#### **Where were you born?**

*Brisbane*

#### **When did you commence work with CBD?**

*September, 2009*

#### **What are your other passions outside of work?**

*Snowboarding, Art - Drawing, ink and print making.*

*Recently I won a spot in the prestigious Mary & Ellis Drawing exhibition. (Aimee has kindly shared some of*



her drawings, which are featured at the end of the interview).

**Do you have any funny CBD moments to share?**

One of my students called up the office saying he had left his wallet in the training room. This was however all a ruse he then asked for my number and asked me out.

**Your father had an interesting job; following in his footsteps doesn't interest you?**

Yes, my dad was a forensic scientist. I was initially interested because I studied a Bachelor of Science with a major in Physics, but then I chose the artistic path instead.

**You and your sister Danielle make a great team**

Yes we do, we maybe sisters but we are also great friends and we enjoy working with each other.

**Why do you think people get so passionate about making coffee?**

It is an Australian thing. Striving for perfection and balance of all components.

**What is the most high maintenance and demanding coffee you have ever had to make?**

Extra froth, skinning 1/4 strength mugachino. I don't consider that a real coffee though!

**What is your preferred coffee? Has it always been that?**

If he/she is a trusted Barista, I would like to have a Piccolo; Otherwise just a Cappuccino.

Thank you for sharing some of your Art Work with CBD. It really is quite breathtaking.

***Thank you, enjoy, and Merry Christmas everyone!***



**Danielle & Aimee Nesbitt – Brisbane**



**Aimee's art website:**  
**<http://aimeenesbittart.com.au/>**

***Merry Christmas & Happy New Year! Enjoy the Art Work.***

